

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 5, 2016**

A Board of Education meeting was called to order at 6:03 p.m. by President, Ethan G. Day, in the Board of Education room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Ethan G. Day, President
Mr. Brian Milk, Vice-President
Mrs. Karen Hendershott (arrived @ 6:12)
Mr. Scott Youngs
Mr. Seth Barrows

BOARD MEMBERS ABSENT:

Mr. Timothy Crumb
Mrs. Tammie McCauley

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal
Mrs. Sarah Wiggins, Director of Special Programs
Mr. Jordon Lilley, Transportation and Buildings & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Milk, to adjourn to Executive Session for the following at 6:03 p.m.:
 - To review special education placements for particular students and to consider them for approval.
 - To discuss the collective bargaining negotiations involving the Management Confidential Group.

Yes-4, No-0

EXECUTIVE SESSION

- Motion made by Milk, seconded by Hendershott, to adjourn Executive Session at 6:15 p.m.

Yes-5, No-0

ADJOURN EXECUTIVE SESSION

- President Day reconvened the meeting 6:17 p.m.

RECONVENE

- None.

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Barrows, seconded by Milk, to approve the following placement(s):
#710123327; #710123328; #710023528; 710123285;
#710023199; #710022391.

Yes-5, No-0

SPECIAL EDUCATION PLACEMENTS

- Motion made by Milk, seconded by Youngs, to approve the minutes for the regular meeting held on September 21, 2016, and the special meetings held on September 27 and 28, 2016 as presented.

Yes-5, No-0

**APPROVE MINUTES
9/21/16, 9/27/16 &
9/28/16**

CALENDAR

- October 7 – Regular School Day (change in calendar)
- October 10 – Columbus Day – No School
- October 12 – CCSB Meet & Greet – BG CSD – 6:30 p.m.
- October 13 – Board of Education Work Session w/Search Cmte. Members – 3:00 p.m. – High School Library
- October 13 – Special Board of Education Meeting – 5:00 p.m.- Executive Session Only
- October 14 – Homecoming Game
- October 15 – Homecoming Dance
- October 17, 18 & 19 – Special Board of Education Meetings – Executive Session to conduct final Superintendent interviews – 5:00 p.m.
- October 20 – Board of Education Meeting – 6:00 p.m. (date change from 10/19)
- October 21 – Staff Development Day (change in calendar)
- October 21 – Workers' Comp. Insurance Alliance Meeting – 6:30 p.m.

NOTE – Early Dismissal Drill scheduled for October 21 will be held October 28

PUBLIC COMMENT:

- None.

**REPORTS:
ENROLLMENT**

- The Enrollment Report for the period ending September 8, 2016 with a total enrollment of 995 was noted. It was also noted that on the enrollment comparison sheet, the numbers for Kindergarten and Pre-First for 9/8/2016 are incorrect. Kindergarten should be 76 and Pre-First should be 17.

**REPORT(S):
TECHNOLOGY UPDATE
SMART SCHOOL
BONDS-MR. RUBITSKI**

- Mark Rubitski, Business Manager, reviewed the Smart Schools Bond Act which provides funding from the state for school improvements in six major categories: school connectivity, community connectivity, classroom learning technology, pre-kindergarten classrooms, replacement of transportable classrooms and high-tech security. Greene's allocation is \$1,425,689 which can be spent over multiple years. Districts must spend the money up front and then will be reimbursed by the state for allowable expenditures.
- The district technology committee has met and are preparing a preliminary plan to provide for expenditures in the following areas:
 - School Connectivity (\$375,000) to include technology infrastructure, newer PoE switches, enhanced environment to include athletic fields for community usage, and electronic message boards.
 - Classroom Learning Technology (\$700,689) to update AV infrastructure district wide; new and upgraded technology devices for students, and possible Moore Memorial Library needs.
 - High Tech Security Features (\$350,000) replace and install security cameras and ensure security recording equipment is consistent across buildings.
- Mr. Rubitski explained that the plan will need to be approved by SED and Facilities Planning, but won't require engineer and architectural drawings. A Public Hearing will be required as well as posting the plan on the website for 30 days prior to the public hearing. Specifics regarding flexibility once the plan has been submitted, and timeframe for reimbursement are still unknown. The Board will approve the final plan before submittal to SED.

- Timothy Calice, Middle School Principal, reported on the need for the district to establish a social media presence. He explained and showed how other districts are using their current website to link to facebook. This type of social media will be faster and reach more individuals compared to our current system of using the website and the global connect calling system. Mr. Calice suggested that the district approve a district social media policy. Samples of policies from other districts can be reviewed and tweaked to fit Greene's needs. It will also be important to have procedures for controlling access of who and what information can be pushed out to the public.
- The Board was in favor of developing a social media presence and a policy and procedures will be developed for review by the Board.

**DISTRICT SOCIAL
MEDIA REPORT –
TIMOTHY CALICE**

- None.

**BOARD COMMITTEE
REPORTS:**

- None.

TRANSPORTATION:

- **The Superintendent of Schools recommends the following Board action:**
- Motion made by Milk, seconded by Youngs, to accept the resignation of Shelly Richards, Primary School Principal, effective October 31, 2016 with appreciation.

**EDUCATION &
PERSONNEL:
RESIGNATION(S):
SHELLY RICHARDS-
PRIMARY SCHOOL**

Yes-5, No-0

- Motion made by Youngs, seconded by Hendershott, to appoint the following individuals to the Superintendent Search Interview Committees as listed:

**APPOINTMENT(S):
SUPERINTENDENT
SEARCH INTERVIEW
COMMITTEES**

Administration & Area Leadership Committee:

High School – Mr. James Walters
Middle School Principal – Mr. Timothy Calice
Intermediate School Principal – Mr. Bryan Ayres
Business Manager – Mr. Mark Rubitski
Bldg. & Grounds Coordinator/Transportation – Mr. Jordon Lilley
Special Programs Director – Mrs. Sarah Wiggins

Teacher Faculty Committee:

Marie Scofield
Primary School – Chris Mack and Mary Gell
Intermediate School – Connie Whitaker and Brendan Eggleston
Middle School – Stacey Aloï and Pete Flanagan
High School – Kyle Race and Jessica Schindler
Counselor, Psychologist or Social Worker – Brandy Stone

Support Staff Committee:

Bus Driver/Monitors – Sue Proscia
Cafeteria Worker – No Representative
Teacher's Aide – Nancy Amell
Typist – Teri Winsor
District or Business Office Typist – Theresa Brant
Custodian – Connie Ferguson
Bldg. & Grounds Worker – No Representative

Student Committee:

7th Grade – Cooper Klumpp
8th Grade – Riley Stanton
9th Grade – Grace Wentlent
10th Grade – Jenna Mack
11th Grade – Kelly Darling and Gloria Stracquadanio
12th Grade – Luke Erickson, Claire Nolan, Cohen Root

Yes-5, No-0

**COACHING ROSTER
JESSE FENDRYK –
ASST. BOYS' VARSITY**

- Motion made by Milk, seconded by Youngs, to modify a previous coaching appointment for Jesse Fendryk, change from modified girls' soccer coach to assistant boys' varsity soccer coach.
Yes-5, No-0

SUBSTITUTE ROSTER

- Motion made by Milk, seconded by Youngs, to appoint Daniel Sherman as a Substitute Custodian effective October 3, 2016.
Yes-5, No-0

**CREATE TEACHER
AIDE POSITIONS (3)**

- Motion made by Milk, seconded by Hendershott, to create the following full-time Teacher Aide positions, effective October 6, 2016:

- Kindergarten
- Specific student IEP
- Specific student IEP

Yes-5, No-0

**REQUEST(S) FOR
UNPAID LEAVE-
RHONDA BOWEN,
BUS MONITOR**

- Motion made by Milk, seconded by Hendershott, to approve the request for an unpaid leave of absence by Rhonda Bowen, Bus Monitor, for May 17, 2017 through May 22, 2017.
Yes-5, No-0

**UNPAID LEAVE-
REQUEST FOR
TRINA LEONARD,
TEACHER**

- Motion made by Milk, seconded by Hendershott, to approve the request for an unpaid leave of absence by Trina Leonard, Teacher, for December 5, 2016 through December 9, 2016.
Yes-5, No-0

**UNPAID LEAVE-
REQUEST FOR
MARYANNE LORD
TEACHER AIDE**

- Motion made by Milk, seconded by Hendershott, to approve the request for an unpaid leave of absence by Maryanne Lord, Teacher Aide, for October 26, 2016 through November 4, 2016.
Yes-5, No-0

**TRIP REQUEST -
SR. CLASS- OCEAN
CITY, MARYLAND**

- Motion made by Hendershott, seconded by Youngs, to approve the trip request of the Class of 2017 to go to Ocean City, Maryland, June 6, 2017 through June 9, 2017, pending transportation approval by the district's transportation supervisor.
Yes-5, No-0

**CONTRACT APPROVAL
NON-UNIT
MANAGEMENT
CONFIDENTIAL
GROUP**

- Motion made by Youngs, seconded by Milk, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Non-Unit Management Confidential Group and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2016 through June 30, 2018, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.
Yes-5, No-0

**BUSINESS & FINANCE:
OBSOLETE SCHOOL
FURNITURE**

- Motion made by Hendershott, seconded by Milk, to declare the old folding chairs in the high school and middle school as surplus and to dispose of the same through an auction.
Yes-5, No-0

**OBSOLETE SCHOOL
LIGHTING EQUIPMENT**

- Motion made by Youngs, seconded by Milk, to declare the old stage lighting equipment as surplus and to dispose of the same through an auction.
Yes-5, No-0

**BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 5, 2016**

**Page 5
REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Milk, seconded by Hendershott, to accept the Revenue & Budget Status Reports for August 2016 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.
Yes-5, No-0

- Motion made by Milk, seconded by Hendershott to accept the Audit Report by West & Company dated June 30, 2016 as presented.
Yes-5, No-0

**EXTERNAL AUDIT
REPORT**

- Motion made by Milk, seconded by Youngs, to approve the External Audit Corrective Action Plan dated October 5, 2016.
Yes-5, No-0

**EXTERNAL AUDIT
CORRECTIVE ACTION
PLAN**

- Motion made by Milk, seconded by Barrows, to accept the Audit Committee's September 21, 2016 meeting minutes (attached Exhibit "A") as presented.
Yes-5, No-0

**AUDIT COMMITTEE
MEETING 9/21/16**

- **1. Standing Committee Meetings – Date and Time Decision, Agenda Item** – President Day stated that he is preparing a chart to track when Board committees last met and any upcoming meetings. Wednesdays opposite board meetings at 5:00 p.m. was decided as the time committees will meet as needed.

**ADDITIONAL DISCUSSION
ITEMS:
BOARD STANDING
COMMITTEES**

2. Superintendent Search Update – President Day stated that the Board had two meetings last week to interview first round candidates. He stated that it was a good process and he announced the three finalists as: Dr. Linda Doty of Oswego City Schools, Mr. Terry Heller of Chenango Valley Central Schools, and Mrs. Jill Bennedum of Owego-Apalachin Central Schools. President Day stated that he will attend the search committees' work session on Thursday, October 13, 2016 at 3:00, but that it is not necessary for other Board members to attend. Board member, Seth Barrows, asked that the importance of the committees' input be conveyed to them. The Board plans to review the committees' responses prior to their final interview with each of the candidates. The Board decided to meet at 5:00 p.m. each evening of the final interviews to allow sufficient time to review and discuss the committees' input.

**SUPERINTENDENT
SEARCH UPDATE**

**REVIEW BOARD
OUTSTANDING
ACTION LIST**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	BOE and Superintendent	Feb. 1, 2017
7/6/2016	Annual Appointments Review	BOE and Superintendent	Mar. 15, 2017

- Interim Superintendent, Gordon Daniels, stated that he appreciates all that Shelly Richards' hard work and all she has done, she will be missed. How to fill her position as Primary School Principal for the second half of the year is a concern. He stated that he would like to have a plan in place as soon as possible.

**SUPERINTENDENT'S
REPORT**

**PUBLIC COMMENT:
MARIE SCOFIELD**

- Marie Scofield, GTA President, thanked the Board for the time and interest they are putting in to the superintendent search. She stated that the technology committee saw the Smart Bond proposal for the first time at their recent meeting and did not help create it.

TIMOTHY CALICE

- Timothy Calice, Middle School Principal, announced that Emily Jordon, Greene's former School Psychologist, is being recognized on October 21, 2016 as School Psychologist of the Year for our region. Congratulations!

EXECUTIVE SESSION

- Motion made by Youngs, seconded by Milk, to adjourn to Executive Session for the following at 7:08 p.m.:

- To discuss the employment and contract status of a particular person.
- To discuss a matter leading to the employment of a particular person in the area of building administration.

Yes-5, No-0

ADJOURN EXECUTIVE

- Motion made by Milk, seconded by Youngs, to adjourn Executive Session at 8:12 p.m.
Yes-5, No-0

RECONVENE

- President Day reconvened the meeting at 8:12 p.m.

ADJOURNMENT

- Motion made by Hendershott, seconded by Milk, to adjourn the meeting at 8:13 p.m.
Yes-5, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk